



April 3, 2020

Sent via email

Dear [Redacted]

Whereas the Tenant, [Redacted] has a lease in effect with the Landlord [Redacted] for the property located at [Redacted]

With regards to the Coronavirus, the Landlord is making an effort to assist the Tenant get through the crisis

It is hereby agreed that the current monthly lease payment for April, 2020 and May 2020 will be reduced to [Redacted] and the current lease term shall be extended by sixty days

This rent reduction is not a grant but will function as an interest-free loan. After the 60 day rent reduction period, payment of the regular rent shall resume. In addition to the regular rent payment, partial payments will commence for repayment of the loan. The loan repayment shall be amortized over the remaining term of the lease. It is acknowledged that the Landlord is making best efforts to help the tenant but the Landlord also has operating expenses that have to be met and cannot bear the entire rent burden alone. The tenant agrees that they will make every effort to avail themselves of funding of government programs to provide financing that is offered during this difficult period and will provide evidence of this to the Landlord.

If the Coronavirus crisis persists beyond 60 days the situation will be evaluated at the end of May and consideration will be given to further extending this agreement until normal business operating conditions return.

This Agreement supersedes any verbal discussions and may only be changed by written agreement.

By signing this agreement, Landlord and Tenant agree to the terms outlined above

[Redacted signature]

Landlord
[Redacted signature]

Tenant

[Redacted signature]

Date
[Redacted signature]

Date